

AMERICAN CASTING ASSOCIATION

REGULATIONS



AmericanCastingAssoc.org

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REGULATIONS OF THE AMERICAN CASTING ASSOCIATION

ARTICLE I IDENTIFICATION

- 1. NAME AND INITIALS** - This organization shall be known as the American Casting Association and may be referred to and represented by the initials ACA.
- 2. CONSTITUTION** - The Constitution of the Association shall consist of the Articles of Incorporation.
- 3. CORPORATE SEAL** - There shall be a corporate seal bearing the name or initials of the Association.
- 4. INSIGNIA/LOGO** - The insignia of the Association shall be a red oval with a white background lined with "American Casting Association" and a fly and plug in blue, and a red fly-caster and a red plug-caster overlaying the golden initials "ACA". When reproducing this insignia/logo on merchandise, etc., approved by the Board of Directors, the background color may be changed due to the background color of the product.
- 5. USE OF THE ASSOCIATION** - The name, initials, seal, or insignia of the Association shall not be used for any purpose except as authorized by the Board of Directors.

ARTICLE II OBJECTIVE AND JURISDICTION

- 1. PURPOSE** - The corporation is organized exclusively for charitable and educational purposes including, without limitation, to foster national and international amateur sport competition in the sports of angling and casting; to support, develop and train amateur athletes for the U.S. Casting Team and send them to international amateur competitions; to sanction national casting tournaments and maintain uniform rules governing tournament casting; to educate members of the public about angling and casting; and to raise and distribute money for any of the foregoing purposes. The corporation may, as permitted by law, engage in any and all activities in furtherance of, related to, or incidental to these purposes which may lawfully be carried on by a corporation formed under the Ohio nonprofit corporations laws and which are not inconsistent with the corporation's qualification as an organization described in Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future tax code.
- 2. MEMBERSHIP IN OTHER ORGANIZATIONS** - The Association shall maintain membership in other organizations, whenever appropriate, to further its objective and jurisdiction.

ARTICLE III MEMBERSHIP

- 1. CHARTER CLUBS** - The following clubs shall be known as Charter Clubs so long as they continue membership in the Association:
 - Chicago Angling & Casting Club (Formerly Chicago Fly Casting Club)
 - Golden Gate Angling & Casting Club (Formerly San Francisco Fly Casting Club)
 - Cincinnati Casting Club
- 2. MEMBER CLUBS** - Any organized angling or casting club or any organization promoting angling and casting as a recreational activity may, upon application, and meeting all requirements and obligations, be admitted to membership as a Member Club in this Association. Member Clubs of the Association shall have voting rights at the Annual Meeting.
- 3. CLUB MEMBERS** - Members in good standing of Member Clubs in good standing with the Association shall be known as Club Members and shall be eligible to serve on committees and hold office in the Association.

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- 4. STATE ASSOCIATIONS** - Member Clubs in good standing within a state may organize a State Association and affiliate with the ACA. There shall be no more than one State Association from each state. A State Association shall adopt rules for its government and it shall be known as the "(name of state) Casting Association."
- 5. DISTRICT ASSOCIATIONS** - Member Clubs in good standing in adjoining states may organize a District Association and affiliate with the ACA. There shall be no more than one District Association from each group of states. A District Association shall adopt rules for its government and shall be known as the "(name of district) Casting Association."
- 6. ASSOCIATE MEMBER** - A corporation or other business organization may, upon application, and meeting all requirements and obligations be admitted to membership as an Associate Member. An Associate Member shall be listed in the program of the Annual Tournament and Meeting as a donor. It shall have no voting rights at the Annual Meeting.
- 7. INDIVIDUAL MEMBER** - Any individual may upon application and meeting all requirements and obligations be admitted to membership in the Association as an Individual Member. Individual Members are eligible to serve on committees or to hold office, but shall initially have no voting rights unless otherwise qualified. After being Individual Members in good standing for five (5) years, Individual Members may vote and be delegates-at-large at the Annual Meeting.
- 8. LIFE MEMBER** - Individual Members and Club Members may become Life Members at any time after a continuous period of membership of five (5) years. A qualified individual may upon application and meeting all requirements and obligations (see also Article IV) be admitted to membership in the Association as a Life Member. A Life Member shall be eligible to serve on committees and to hold office in the Association and shall be a delegate - at - large at the Annual Meeting.
- 9. HONORARY MEMBER** - To be eligible for Honorary Membership, one must have attained a significant achievement in at least one of the following categories:
 - A) Angling or casting literature
 - B) An authority on angling or piscatorial subjects
 - C) The maintenance of a high standard of sportsmanship
 - D) Otherwise contributed to the welfare of the sports of angling and casting.Honorary Membership is bestowed by a two-thirds (2/3) affirmative vote of the Board of Directors, after an individual has been nominated in writing, by a Club Member, Member Club, Individual Member, or Life Member. Honorary Members shall be excluded from the payment of dues, but shall not be eligible to serve on committees or hold office, and shall have no voting rights at the Annual Meeting unless otherwise qualified.
- 10. AUTHORITY AND DISCIPLINE** - As a condition of membership, all individuals and organization shall conform to the provisions of the Rules and Regulations of this Association. A membership may be suspended or revoked by the Board of Directors if a member fails to conform. If a membership is suspended or revoked for any reason other than nonpayment of dues, that member shall have the right of appeal to the delegates at the next Annual Meeting. The action of the delegates at such an appeal shall be binding.

ARTICLE IV DUES

- 1. AMOUNT OF DUES** - The annual dues for Member Clubs, State and District Associations, Individual Memberships, and the one-time due for Life Membership shall be set by the Board of Directors.
- 2. LIFE MEMBERSHIP FUND** - The Life Membership Fund shall be used only as directed by the Board of Directors.
- 3. PAYMENT DATE** - All dues are payable in January of each year. New members in any grade admitted to membership before October 1st shall pay dues or fees for that calendar year. If admitted to membership after that date, the dues or fees shall apply to the following calendar year.
- 4. MEMBERSHIP FEE** - One year's dues shall constitute the membership fee and must accompany an application for membership.
- 5. NON-PAYMENT** - Failure to pay dues in full before the 1st of February shall terminate any membership with annual due requirements (see section 1) and revoke all rights associated with such membership. Reinstatement of the membership is possible before the 30th of September of the same year provided the full dues plus a reinstatement fee of 50% of the dues are paid.

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- 6. VOLUNTARY WITHDRAWAL** - Any member in good standing may withdraw from the Association upon written notice to the Executive Secretary. No dues or fees shall be refunded upon a voluntary withdrawal.
- 7. FORFEITURE OF INTEREST** - Any member that voluntarily withdraws or whose membership is revoked shall forfeit all interest in the Association. If membership is suspended all interest in the Association shall be forfeited for the period of suspension.
- 8. SPECIAL ASSESSMENTS** - The Board of Directors may levy special assessments upon member clubs. However, in any one calendar year special assessments shall not exceed fifty percent (50%) of the annual dues. The Board of Directors shall be the sole judge of what constitutes good cause.
- 9. FILING OF ROSTERS** - Each Member Club, currently with the payment of annual dues, shall provide the Executive Secretary with an up to date roster containing the name and address of each individual member. Such list shall not be released or otherwise made public except by the special authorization of the Board of Directors.

ARTICLE V **OFFICERS**

- 1. LIST OF ELECTED OFFICERS** - The elected officers of the Association shall be:
 - President
 - Vice President
 - Three (3) Directors at Large
 - Recording Secretary**The duties and authority of each elected officer are defined herein.**
- 2. LIST OF APPOINTED OFFICERS** - The appointed officers of the Association shall be:
 - Executive Secretary (at President's discretion)
 - Treasurer**The duties and authority of each appointed officer are defined herein.**
- 3. IMMEDIATE PAST PRESIDENT** - The Immediate Past President shall serve in that capacity until replaced by the incumbent President.
- 4. ELIGIBILITY** - Any member of the Association in good standing or any member of a member club in good standing shall be eligible to be an officer of the Association.
- 5. ELECTIONS** - The President, Vice President, Directors at Large, and Recording Secretary shall be elected by the delegates, as provided herein, at Annual Meetings of the Association. An officer's initial term shall be two (2) years and each officer may be eligible for re-election for up to two (2) successive terms of one (1) year each. The limit on the number of successive terms shall be suspended for any position for which no other willing candidate exists. All elected officers shall be installed at the Annual Meeting of their election and shall begin their duties immediately. Retiring officers shall continue to serve on the National Tournament Committee and the Tournament Rules Committee until completion of the Annual Meeting.
- 6. SELECTION OF APPOINTED OFFICERS** - As soon as possible after the installation, all elected officers, together with the Immediate Past President, shall appoint a Treasurer, taking into consideration the qualifications required to discharge the duties of the office as defined herein. If and when requested by the President or the Board of Directors, an Executive Secretary shall be similarly appointed.
- 7. COMPENSATION OF APPOINTED OFFICERS** - The compensation of the Executive Secretary shall be fixed by the Board of Directors at the time of appointment and shall include reimbursement of expenses incurred pertaining to that office and may include expenses incurred in attending the Annual Meeting. The compensation of the Treasurer shall be fixed by the Board of Directors at the time of appointment and shall include reimbursement of expenses incurred pertaining to that office. Nothing herein shall be construed as to preclude any officer of the Association from being appointed and compensated as Executive Secretary or Treasurer.
- 8. VACANCIES** - Vacancies in the list of officers occurring before the Annual Meeting shall be filled by the Board of Directors.
- 9. DUTIES OF THE PRESIDENT** - The President:
 - A) Shall be the Chief Executive Officer of the Association.
 - B) Shall preside at all meetings of the Association and of the Board of Directors.
 - C) Shall see that all By-Laws, Rules and Regulations, are strictly enforced.

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- D) Shall decide any question concerning the interpretation of the By-Laws, Rules and Regulations, which may be submitted to the Association in writing by any member, except that any such decision shall be subject to approval, rejection, or revision by the delegates of the next Annual Meeting.
 - E) Shall appoint members to all committees of the Association and may substitute or cancel a committee appointment at any time.
 - F) Shall cast the deciding vote in order to break a tie, or to reach a simple majority.
 - G) Shall perform such other duties that usually appertain to the office of President.
 - H) Shall conduct all official correspondence appertaining to the office, preserving all correspondence received together with copies of all official correspondence sent out.
- 10. DUTIES OF THE VICE PRESIDENT** - The Vice President:
- A) Shall serve as assistant to the President.
 - B) Shall perform whatever duties are delegated by the President.
 - C) Shall perform all duties of the President in absence or disability of the President.
- 11. DUTIES OF THE DIRECTORS AT LARGE** - The Directors at Large shall promote the objectives of the Association and coordinate the activities of members in the areas of jurisdiction wherein each resides.
- 12. DUTIES OF THE RECORDING SECRETARY** - The Recording Secretary:
- A) Shall keep full minutes of all meetings of the Association and the Board of Directors.
 - B) Shall make an abstract of all matters acted upon at the Annual Meeting and issue copies of such to the Board of Directors.
 - C) Shall assist and counsel the Executive Secretary.
 - D) Shall discharge such other duties as the President or the Board of Directors may direct.
- 13. DUTIES OF THE EXECUTIVE SECRETARY** - The Executive Secretary shall perform duties as specifically assigned by the President or the Board of Directors. If such duties duplicate or overlap duties of other officers, then the Executive Secretary shall act as an assistant to that officer.
- 14. DUTIES OF THE TREASURER** - The Treasurer:
- A) Shall keep an accurate itemized account of all receipts, expenditures, and other financial transactions and shall on the fifteenth of each month submit a cumulative financial statement to the members of the Board of Directors.
 - B) Shall receive all bills against the Association, which shall be subject to the approval by the Treasurer, except such bills or expenditures as may be approved or directed paid by the Board of Directors.
 - C) Shall prepare an annual profit and loss statement, and balance sheet, which shall be submitted to the delegates at the Annual Meeting, and shall be published in the next regular issue of the official publication of the Association.
 - D) Shall prepare and file all reports as may be required by the Internal Revenue Service or the State of Incorporation or as may be ordered by the Board of Directors.
 - E) Shall at all times be prepared to have all records and reports of this office available for inspection by the President or the Board of Directors, or by any member at any Annual Meeting.
 - F) Shall be responsible for the mailing of renewal reminders to all Individual Members and Member Clubs by December 1st.
 - G) Shall maintain lists of names and contact information for all Member Clubs, Life Members, and Individual Members including years of membership.

ARTICLE VI **BOARD OF DIRECTORS**

- 1. BOARD MEMBERS** - The members of the Board of Directors shall be:

- The elected officers of the Association
- The Immediate Past President
- The Chairmen of the following Standing Committees:
 - By-Laws, Rules and Regulations Committee
 - Youth Committee
 - US Casting Team Committee
 - Membership Committee
 - Fundraising Committee
 - Communications Committee

The Treasurer and the Executive Secretary (if applicable) shall serve as ex-officio members of the Board of Directors.

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- 2. AUTHORITY** - The Board of Directors shall have full administrative authority over all of the affairs of the Association. The active management of the Association shall be vested in the Board of Directors at all times except when the Association is in actual session at an Annual Meeting. The Board of Directors shall be subject to the will of the Association expressed at any Annual Meeting. Any action taken by the Board of Directors shall be subject to the will of the Association expressed at any Annual Meeting. Any action taken by the Board of Directors, which in any way affects the By-Laws, Rules and Regulations of the Association shall not be considered as binding, until ratified by the delegates at the next Annual Meeting. Provided however, the Board of Directors shall have the authority to submit ballots on what it considers to be Emergency Amendments to the Bylaws, Rules and Regulations of the Association as specified in Article XIV, Section 4. Ratification of Emergency Amendments by the delegates at the next Annual Meeting shall not be required.
- 3. CONFLICT OF INTEREST** - Whenever an officer or member of the Board of Directors has a financial or personal interest in any matter coming before the Board of Directors, the affected person shall a) fully disclose the nature of the interest and b) withdraw from discussion, lobbying, and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested members of the Board of Directors determine that it is in the best interest of the corporation to do so. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval.
- 4. QUORUM** - Five members of the Board of Directors assembled on call of the President and in actual session shall constitute a quorum. In the absence of such quorum at any Annual Meeting, the Board of Directors members present shall select members pro tem in sufficient quantity to make a quorum. Pro tem members shall serve during said Annual Meeting or until a quorum of regular members shall appear.
- 5. BUSINESS CONDUCTED BY MAIL** - The Board of Directors may, without meeting together, transact business by mail, e-mail, and facsimile (fax), and vote upon proposals mailed to them by the President or Executive Secretary in written ballots.
- 6. FINANCIAL DIRECTION** - The Board of Directors shall act as a Committee on Ways and Means to adequately finance the activities of the Association. The Board of Directors shall also act as a Budget Committee and shall endeavor to set-up and maintain a reasonable balance of receipts and expenditures.
- 7. TERMINATION OF BOARD OF DIRECTORS MEMBERSHIP** - The withdrawal, suspension, expulsion or dissolution of any member club shall automatically terminate membership on the Board of Directors and make vacant the office of any member who is a member of said club at the time of said withdrawal, suspension, expulsion or dissolution except and unless said officer or Board of Directors member is an individual member or belongs to another club still in good standing or becomes either a member of such a club or an individual member of the Association within thirty (30) days.
- 8. DISCIPLINE** - The Board of Directors shall have power and may for good cause shown remove from office any Officer or member of the Board of Directors. The Board of Directors shall be the sole judge for what constitutes good cause.
- 9. SUSPENSION OR REVOCATION OF ASSOCIATION MEMBERSHIP** - The Board of Directors shall have power and may, for good cause shown, suspend or revoke the membership of a Member Club, Club Member, State or District Association, Associate Member, Individual Member, Life Member, or Honorary Member. The Board of Directors shall be the sole judge of what constitutes good cause. If the membership of a Member Club, Club Member, State or District Association, Associate Member, Individual Member or Honorary Member is suspended or revoked, a prorated portion of any membership dues paid for the period of suspension or revocation shall be returned.
- 10. UNSPORTSMANLIKE CONDUCT** - A member of this Association who shall be found guilty of improper or immoral conduct, or who shall be guilty of unsportsmanlike conduct or of conduct in violation of their duties as a member of the Association, or shall be found guilty of selling a trophy, shall not be permitted to participate in any National Tournament. All charges of misconduct against members must be submitted in writing to the Board of Directors with the complainant's full signature and address, not less than sixty (60) days prior to the opening day of the next Annual National Tournament and Meeting. After a full hearing on the complaint before the Board of Directors, a decision must be rendered that sustains or dismisses the charges, not less than ten (10) days prior to the opening day of the next Annual National Tournament and Meeting. The decision of the Board of Directors may be appealed before the delegates at the next Annual Meeting where the decision shall be sustained or rejected by a majority of the delegates present.
- 11. GRIEVANCE PROCEDURE** - Any member Club, or club member of the Association or any person claiming an interest therein feeling aggrieved at any action of the Association or Board of Directors or

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claiming a grievance against the Association may file a Petition with the Board of Directors through the President or Executive Secretary setting forth in detail the nature of the grievance and any claim based thereon. The Board of Directors upon receipt of any such petition shall hold a hearing and render a decision in regard thereto within sixty (60) days and the Petitioner shall be notified of such decision. No suit or action by any member club, member of the Association, or person claiming any interest therein shall be sustainable in any Court of Law or Equity, until, unless and after sixty (60) days after the filing of a petition as provided herein.

- 12. APPROVAL OF ANNUAL MEETING MINUTES** - The Board of Directors shall approve the Recording Secretary's minutes of the Annual Meeting and make copies available - upon request - to all members and affiliates of the association.
- 13. CONDUCT OF NATIONAL TOURNAMENT** - The members of the Board of Directors present at any National Tournament shall constitute the Tournament Rules Committee, for the interpretation of any By-Laws, Rules or Regulations, while the Tournament is in progress. Members of the Board of Directors present at any National Tournament shall constitute the Appeals Committee.
- 13. OFFICIAL PUBLICATION** - The Board of Directors shall provide for the publishing and distribution of an official publication.
- 14. BOARD OF APPEALS** - The Board of Directors shall serve as a Board of Appeals upon any petition filed with the President or Vice President by the sponsor of a proposed revision, which has been rejected by the By-Laws, Rules and Regulations Committee. Favorable action by the Board of Directors shall override the rejection and the processing of the proposed revision shall continue as outlined in Article XIV.
- 15. VOTING** – Votes taken on normal business brought before the Board of Directors shall be decided by a majority of the votes cast. However approval of any Emergency Amendment shall require a simple majority vote that is defined as fifty percent (50%) of all voting members of the Board of Directors plus one (1)
- 16. INTERNATIONAL COMPETITIONS** - The Board of Directors shall set and regularly review the policies and rules used for selecting casters representing the ACA in all international competitions for which the ACA has been given the mandate to make such a selection.

ARTICLE VII
INDEMNIFICATION

- 1. INDEMNIFICATION** - The corporation shall, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, member of the Board of Directors or employee of the corporation against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith in the reasonable belief that such action was in the best interests of the corporation; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of members of the Board of Directors who are not at that time parties to the proceeding.

The indemnification provided hereunder shall inure to the benefit of the heirs, executors and administrators of persons entitled to indemnification hereunder. The right of indemnification under this Article shall be in addition to and not exclusive of all other rights to which any person may be entitled.

This Article constitutes a contract between the corporation and the indemnified officers, members of the Board of Directors, and employees. No amendment or repeal of the provisions of this Article which adversely affects the right of an indemnified person under this Article shall apply to such person with respect to those acts or omissions which occurred at any time prior to such amendment or repeal.

ARTICLE VIII
COMMITTEES

- 1. LIST OF STANDING COMMITTEES** - The Standing Committees Of the Association shall be:
- A) Rules & Regulations**
 - B) Youth**
 - C) US Casting Team**
 - D) Elections**
 - E) Resolutions**
 - F) Membership**
 - G) Fundraising**
 - H) Communications**
- 2. MEMBERSHIP OF STANDING COMMITTEES** - Each Standing Committee shall consist of not less than three (3) or more than five (5) members of the Association or members of member clubs in good standing. The Chairman shall be designated. These members shall be appointed by the President within one (1) month after the Annual Meeting and shall perform such duties as may be designated herein or as authorized by the Board of Directors or the President. Each Committee chairman shall be appointed for a two (2) year term and shall promote the objectives of the Association in the areas of jurisdiction wherein each resides. Except as is otherwise provided herein: The members of the Standing Committees shall be appointed for one (1) year terms.
- 3. RESIDENCE RESTRICTIONS** - The following residency restrictions shall apply. Legal residence in a State of the United States or a Province of Canada shall be the sole means in determining residency of an individual.
- a) No more than two (2) individuals from any one (1) state or province may be appointed to serve as committee chairs.
 - b) At most five (5) individuals from any one (1) state or province shall be in the group consisting of elected officers (Article V, section 1) and appointed committee chairs. This rule shall not be construed as a restriction on the election process, but it must be obeyed by all new appointments of committee chairs. If an election results in an excess count of individuals in that group, previously appointed committee chairs are permitted to complete their two (2) year term.
 - c) No more than two (2) individuals from any one (1) state or province shall be appointed to serve on a Standing Committee.

4. DUTIES OF THE STANDING COMMITTEES

- A) RULES AND REGULATIONS COMMITTEE** - The Rules and Regulations Committee shall examine the By-Laws, Rules and Regulations of the Association and shall submit recommendations appertaining thereto for consideration at the Annual Meeting. Any member of the Association or any member of a member club may submit any change consistent with Article XIV. The proposal must be received, in writing, by the Chairman of the Committee, no later than April 1st, for consideration at the next Annual Meeting. The Committee shall consider all submitted proposals on Emergency Amendments. Emergency Amendments shall be processed as outline in this section and according to the provisions of Article XIV, Section 4. The Committee shall acknowledge and consider all properly submitted proposals and shall give written notice to the sponsor of the Committees' acknowledgement of each proposal. The right of appeal on a proposal that has been rejected by this Committee shall be handled in accordance with the provisions of Article VI, Section 14. Appeals must be filed within two (2) weeks or fourteen (14) calendar days following written notice of any proposed amendment rejected by the committee. The Committee shall act as a Committee on Special Rules and Orders for the Annual Meeting as provided in Article IX, Section 14.
- B) YOUTH COMMITTEE** - The Youth Committee shall decide ways and means of promoting casting programs for young people under seventeen (17) years of age. Members of the Youth Committee shall be appointed to a two (2) year term.
- C) US CASTING COMMITTEE** - The US Casting Committee shall select, train, and manage teams for international casting competition. It shall maintain the Associations' membership in international sanctioning bodies in which it competes. Members of the US Casting Committee shall be appointed to a two (2) year term.
- D) COMMITTEE ON ELECTIONS** - The Committee on Elections shall consist of five (5) members from five (5) different States or Provinces. The committee shall accept nominations made by any member of the Association provided that such nominations are made at least three months before the Annual Meeting and are accompanied by the nominee's written declaration of willingness to serve. The committee may nominate additional candidates and must do so if needed to have at least one (1) candidate for each office and for each directorship to be filled at any Annual Meeting as provided elsewhere in these Regulations. Selection of nominees should be based on qualifications and demonstrated interest in the objectives of the Association. In so far as practical, Officers and Directors at Large should be from different geographic areas of the country to provide as wide coverage as possible. Before a person's name may be presented to the delegates at an Annual Meeting, the Committee on Elections shall obtain from each nominee a written notice of willingness to serve. An absentee ballot including positions for write-in candidates for each elected officer shall be part of the Committee's report.
- E) COMMITTEE ON RESOLUTIONS** - The Committee on Resolutions shall consider all resolutions submitted to it except those, which deal with matters within the scope of authority of any standing or special committee. The Committee on Resolutions shall refer to any other committee having proper authority, matters pertaining to such committee. Debate on resolutions shall not be in order until they have been reported out by the Committee. All resolutions shall be reported out by the Committee in time for consideration at the next Annual Meeting. The report of the Committee on Resolutions shall be filed with the Executive Secretary immediately after presentation at the Annual Meeting.
- F) MEMBERSHIP COMMITTEE** - The Membership Committee shall oversee membership benefits and fulfillment procedures. It will actively recruit members in coordination with the Communications Committee. Members of the Membership Committee shall be appointed to a two (2) year term.
- G) FUNDRAISING**- The Fundraising Committee shall identify sources of charitable donations, endowment and grants and solicit such funds to further the purposes of the Association. Members of the Fundraising Committee shall be appointed to a two (2) year term.
- H) COMMUNICATIONS** - The Communications Committee shall be responsible for operating the ACA website <www.americancastingassoc.org>, for publishing any official publication and for public relations (this includes press releases and editorial submissions). Members of the Communications Committee shall be appointed to a two (2) year term.
- 5. STANDING COMMITTEE ANNUAL REPORTS** - The Standing Committees, except as otherwise provided herein, shall file reports with the President eighty (80) days prior to the Annual Meeting.
- 6. SPECIAL REPORTS** - The activities of any Standing Committee shall be reported whenever the President, in his sole judgment, deems such action appropriate or expedient.

ARTICLE IX
ANNUAL MEETING

- 1. TIME OF MEETING** - At each Annual Tournament there shall be held an Annual Meeting of the Association.
- 2. SPECIAL MEETINGS** - There shall be no special meetings of the Association.
- 3. PROGRAM** - The invitation to and the agenda of the Annual Meeting shall be prepared by the President.
- 4. DISPLAY OF FLAG** - The American flag shall be properly displayed at the Meeting.
- 5. OPENING** – The Annual Meeting shall be opened with a prayer offered by a clergyman or a member of the host club.
- 6. QUORUM** - Delegates in number equal to three-fourths (3/4) of the Member Clubs represented by casters registered at the Annual Tournament shall constitute a quorum.
- 7. DELEGATES** - The delegates to the Annual Meeting shall be as follows:
 - A) Members of the Board of Directors of the Association, Life Members, and Individual Members, who shall be delegates at large. Each delegate at large shall have one vote.**
 - B) One accredited delegate from each Member Club in good standing. Each accredited delegate shall have one vote. In no event shall a delegate represent more than one club or have more than one vote. Each Member Club may choose an accredited alternate. In case the accredited delegate is absent, the alternate shall perform the duties of the delegate. All delegates and alternates shall be seventeen (17) years of age or over.**
- 8. PROXY VOTING** - There shall be no proxy voting.
- 9. ABSENTEE BALLOT** - Voting by Absentee Ballot
 - A) Amendments to the By-Laws** - Voting by Absentee Ballot shall be permitted on proposed amendments to the Regulations and Rules and Tournament Regulations. Absentee ballots must be signed - in the case of a Member Club by the President or Vice President and Secretary of the club - and forwarded to the designated ACA Officer for presentation at the Annual Meeting. Each Absentee Ballot shall be counted as marked in conjunction with ballots cast at Annual Meeting. A delegate must revoke their absentee ballot before being allowed to cast a replacement ballot at the Annual Meeting.
 - B) Election of Officers** - Voting by Absentee Ballot shall be permitted in the election of officers. Absentee ballots must be signed - in the case of a Member Club by the President or Vice President and Secretary of the club - and forwarded to the designated ACA Officer for presentation at the Annual Meeting. Each Absentee Ballot shall be counted as marked in conjunction with ballots cast at Annual Meeting. A delegate must revoke their absentee ballot before being allowed to cast a replacement ballot at the Annual Meeting. The following restrictions shall apply:
 - i) Write-in** - Absentee Ballots may designate one alternate candidate per elected position.
 - ii) Confirmed candidacy** - All candidates must confirm their candidacy by declaring their willingness to serve on official record before the time voting at the Annual Meeting commences. Any votes for an unconfirmed candidate will count as abstentions.
 - iii) Nominations from the floor** - Alternate candidates on Absentee Ballots are only added to ballots for the election at the Annual Meeting if nominated from the floor.
 - iv) One vote** - Absentee Ballots may contain only one vote per elected position. Any deviation from a single vote shall count as an abstention.
 - v) Residency restriction** - Votes for candidates whose election would violate Residency Restrictions (Article V, Section 5) shall count as abstentions. When one or more of multiple candidates may be affected by Residency Restrictions, the following order shall apply: President, Vice President, Recording Secretary, Directors (in order of decreasing vote count). Elections shall occur in this order or, if done simultaneously, be considered as having occurred in this order.
- 10. CREDENTIALS COMMITTEE** - The Credentials Committee shall consist of a Chairman and no more than two (2) members appointed by the President. The Chairman and members shall be from different states. All actions of the Credentials Committee shall be considered binding. In addition to certifying the credentials of delegates, the Credentials Committee shall verify the acceptance of all candidates is on record before voting begins and shall count all written ballots.
- 11. CREDENTIALS OF DELEGATES** - The delegates and alternates shall present their credentials signed by the Secretary of their respective clubs to the Credentials Committee who shall seat all delegates

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- and alternates with proper credentials. The Credentials Committee shall have the power and authority to seat any delegate from the floor. Any delegate so seated shall have powers and duties as set forth herein.
- 12. COMMITTEE REPORTS** - Each Committee Report that has been duplicated and distributed to Member Clubs prior to the Annual Meeting shall not be read except as otherwise directed by the Presiding Officer or by a majority vote of the delegates. A committee report that has not been given prior distribution shall be read at the discretion of the Presiding Officer or if directed by a majority vote of the delegates. Consideration of any resolution or recommendation contained in any properly distributed report where not otherwise inconsistent with the By-Laws of the Association shall be in order after the report is presented at the Annual Meeting.
- 13. RESOLUTIONS** - All resolutions not a part of a properly distributed committee report shall be presented in writing and in duplicate before the end of the first session, read by the Presiding Officer, and referred without debate to the Resolutions Committee.
- 14. ELECTION OF OFFICERS AND DIRECTORS** - Following the report of the Committee on Elections, additional nominations may be made from the floor contingent upon the acceptance of the nominee. Contested offices shall be decided by written ballot. Officers elect shall be installed by the Presiding Officer in accordance with Article V, Section 6. Should the election for a position remain undecided, an immediate run-off election including possible new nominations from the floor shall be conducted.
- 15. RULES OF ORDER** - Where not inconsistent with the By-Laws of the Association, Robert's Rules of Order, Revised (latest edition) shall be the standard of parliamentary procedure. Special rules of order may be adopted.

ARTICLE X **BOOKS AND RECORDS**

- 1. BOOKS AND RECORDS**- The corporation shall keep at the principal office of the corporation correct and complete books and records of account; minutes of the proceedings of the Board of Directors; and a register of the names and addresses of the officers of the corporation. All books, and records of the corporation may be inspected by any director, or agent or attorney thereof, for any proper purpose at any reasonable time.

ARTICLE XI **RESTRICTIONS ON ACTIVITIES**

- 1. RESTRICTIONS ON ACTIVITIES**- No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the corporation. Except to the extent permitted by the Internal Revenue Code, whether pursuant to an election under Section 501(h) or otherwise, no substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the corporation shall neither participate nor intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these bylaws, neither the corporation nor any officer, employee, agent, or any other representative of the corporation shall carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE XII **CASTING HALL OF FAME AND DISTINGUISHED SERVICE AWARD**

- 1. CASTING HALL OF FAME AND ACA DISTINGUISHED SERVICE AWARD** - To be eligible for the Casting Hall of Fame one must have attained outstanding achievement in or outstanding service to the sport of tournament casting on a National level. To be eligible for the ACA Distinguished Service Award one must have provided outstanding service to the sport of tournament casting on a local or regional level.

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To achieve an award a candidate must be nominated in writing by a Club Member, Member Club, Individual Member or Life Member to the President or Vice President no less than ninety (90) days prior to the Annual Meeting. The Board of Directors shall decide which, if either, award is appropriate for the candidate. If a majority of the Board of Directors approves an award, the nomination will be placed before the delegates at an Annual Meeting. Membership in the Casting Hall of Fame or the achievement of an ACA Distinguished Service Award is bestowed by a two-thirds (2/3) vote of the delegates at an Annual Meeting.

ARTICLE XIII **DISSOLUTION**

- 1. DISSOLUTION** - In the event of dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation to the extent assets of the corporation permit, dispose of all the assets of the corporation exclusively for the purposes of the corporation, as the Board of Directors shall determine, in such manner as required by section 501(c)(3) of the Internal Revenue Code (or corresponding provision of any future United States Internal Revenue law) and in accordance with the statutes of the state of Ohio.

ARTICLE XIV **AMENDMENTS**

- 1. ANNUAL AMENDMENTS** - The Regulations, The Rules for the Inland Accuracy Events, The Rules of the Inland Distance Events, Rules Governing National Championships, Rules Governing National Tournament Awards, Regulations of the Inland Section, and all Event Rules and Regulations of the Surf Section may be amended annually at any Annual Meeting of the Association by a two-thirds (2/3) majority of the Votes Cast.
- 2. NOTICE OF PROPOSED AMENDMENTS** - A notice of proposed amendments shall be mailed in accordance with Article V, Section 14c.
- 3. EFFECTIVE DATE OF CHANGES** - Amendments to the Constitution, By-laws, Rules and Regulations of the Association shall be effective on the first (1) day of January, of the year following enactment, unless given immediate effect.
- 4. EMERGENCY AMENDMENTS** – The Board of Directors shall have the authority to request voting by absentee ballot by all members of the Board of Directors, Life Members, Individual Members, and Member Clubs on Emergency Amendments dealing with the Regulations and all Rules and Regulations listed in Section 1 above. The Board of Directors shall be the sole judge on what it considers to be an Emergency Amendment. Since organized discussion cannot take place during the absentee ballot process, a summary of the comments, frequently asked questions, and suggestions of the Bylaws, Rules and Regulations Committee and of the Board of Directors will be included with the absentee ballot. The President of the Association shall establish a final deadline of not less than thirty (30) calendar days for the return of the ballots. The final tabulation of the voting results shall be completed within seven (7) calendar days after this deadline. Emergency Amendments shall be effective on the date the vote count is actually completed. A two-thirds (2/3) majority of the votes cast by members of the Board of Directors, Life Members, Individual Members, and Member Clubs shall be required for approval. Ballots not received by the due date shall be counted as abstentions. Ballots of Member Clubs shall be signed by the President or Vice President and by the Secretary of the Member club. The voting results on Emergency Amendments shall be submitted in writing by mail, email or facsimile (fax) by the Vice President to all Board of Directors members, Life Members, Individual Members, and Member Clubs within fourteen (14) calendar days of the final tabulation. A list of how members and clubs voted shall be collected and distributed to all Association members requesting such a list. The procedure and order for the filing and approval of Emergency Amendments are as follows:

- A) ACA Member submits an amendment to the Bylaws, Rules and Regulations Committee Chairman that has been declared as having Emergency Amendment status including all justification for the emergency status. Such proposals have no deadline requirement;**

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- B)** The Emergency Amendment is processed by the Bylaws Committee (Article VIII, Section 3, Subsection A) and, upon favorable action on both the amendment itself and its emergency status, submitted to the President of the Association;
- C)** The President of the Association shall submit the Emergency Amendment to the Board of Directors, requesting approval or disapproval of the Emergency Status, and establish a deadline for Board of Directors voting;
- D)** A simple majority of “YES” votes by the Board of Directors is required to approve Emergency Amendment status. Amendments that do not receive a simple majority of “YES” votes will continue to be processed as regular amendments using the disapproval date as the submission date;
- E)** The Bylaws Chairman shall prepare the Absentee Ballot for submission to all members of the Board of Directors, Life Members, Individual Members, and Member Clubs. The Absentee Ballot shall be accompanied with instructions, a summary of comments and suggestions, and frequently asked questions of the Bylaws Committee and the Board of Directors;
- F)** The Bylaws Chairman sends the complete document to the Vice President for emailing, faxing, or mailing to all members of the Board of Directors, Life Members, Individual Members, and Member Clubs;
- G)** Ballots are returned to the person listed in the instructions on or before the set deadline;
- H)** Ballots shall be tabulated within seven (7) calendar days of the deadline;
- I)** A two-thirds (2/3) majority of the votes cast shall be required for approval. The effective date of approval shall be when all ballots have been tabulated;
- J)** The voting results on Emergency Amendments shall be submitted in writing by mail, email or facsimile (fax) to all Board of Directors Members, Life Members, Individual Members, and Member Clubs within fourteen (14) calendar days of the final tabulation;
- K)** A list of how members and clubs voted shall be collected and distributed to all Association members requesting such a list; The complete wording of the Emergency Amendment and the approval date shall be submitted to the Association webmaster for publication on the Association website.