

ARTICLE XII AMENDMENTS

- 1. ANNUAL AMENDMENTS** - The Constitution and By-Laws, The Rules for the Inland Accuracy Events, The Rules of the Inland Distance Events, Rules Governing National Championships, Rules Governing National Tournament Awards, Regulations of the Inland Section, and all Event Rules and Regulations of the Surf Section may be amended annually at any Annual Meeting of the Association by a two-thirds (2/3) majority of the Votes Cast.
- 2. NOTICE OF PROPOSED AMENDMENTS** - A notice of proposed amendments shall be mailed in accordance with Article V, Section 15c.
- 3. EFFECTIVE DATE OF CHANGES** - Amendments to the Constitution, By-laws, Rules and Regulations of the Association shall be effective on the first (1) day of January, of the year following enactment, unless given immediate effect.
- 4. EMERGENCY AMENDMENTS** – The Executive Committee shall have the authority to request voting by absentee ballot by all Executive Committee Members, Life Members, and Member Clubs on Emergency Amendments dealing with the Constitution and Bylaws and all Rules and Regulations listed in Section 1 above. The Executive Committee shall be the sole judge on what it considers to be an Emergency Amendment. Since organized discussion cannot take place during the absentee ballot process, a summary of the comments, frequently asked questions, and suggestions of the Bylaws, Rules and Regulations Committee and of the Executive Committee will be included with the absentee ballot. The President of the Association shall establish a final deadline of not less than thirty (30) calendar days for the return of the ballots. The final tabulation of the voting results shall be completed within seven (7) calendar days after this deadline. Emergency Amendments shall be effective on the date the vote count is actually completed. A two-thirds (2/3) majority of the votes cast by Executive Committee Members, Life Members, and Member Clubs shall be required for approval. Ballots not received by the due date shall be counted as abstentions. Ballots of Member Clubs shall be signed by the President or Vice President and by the Secretary of the Member club. The voting results on Emergency Amendments shall be submitted in writing by mail, email or facsimile (fax) by the Executive Secretary to all Executive Committee Members, Life Members, and Member Clubs within fourteen (14) calendar days of the final tabulation. A list of how members and clubs voted shall be collected and distributed to all Association members requesting such a list. The procedure and order for the filing and approval of Emergency Amendments are as follows:

- A)** ACA Member submits an amendment to the Bylaws, Rules and Regulations Committee Chairman that has been declared as having Emergency Amendment status including all justification for the emergency status. Such proposals have no deadline requirement;
- B)** The Emergency Amendment is processed by the Bylaws Committee (Article VII, Section 3, Subsection A) and, upon favorable action on both the amendment itself and its emergency status, submitted to the President of the Association;
- C)** The President of the Association shall submit the Emergency Amendment to the Executive Committee, requesting approval or disapproval of the Emergency Status, and establish a deadline for Executive Committee voting;
- D)** A simple majority of “YES” votes by the Executive Committee is required to approve Emergency Amendment status. Amendments that do not receive a simple majority of “YES” votes will continue to be processed as regular amendments using the disapproval date as the submission date;
- E)** The Bylaws Chairman shall prepare the Absentee Ballot for submission to all members of the Executive Committee, Life Members, and Member Clubs. The Absentee Ballot shall be accompanied with instructions, a summary of comments and suggestions, and frequently asked questions of the Bylaws Committee and the Executive Committee;
- F)** The Bylaws Chairman sends the complete document to the Executive Secretary for emailing, faxing, or mailing to all members of the Executive Committee, Life Members, and Member Clubs;
- G)** Ballots are returned to the person listed in the instructions on or before the set deadline;
- H)** Ballots shall be tabulated within seven (7) calendar days of the deadline;
- I)** A two-thirds (2/3) majority of the votes cast shall be required for approval. The effective date of approval shall be when all ballots have been tabulated;
- J)** The voting results on Emergency Amendments shall be submitted in writing by mail, email or facsimile (fax) to all Executive Committee Members, Life Members, and Member Clubs within fourteen (14) calendar days of the final tabulation;
- K)** A list of how members and clubs voted shall be collected and distributed to all Association members requesting such a list;
- L)** The complete wording of the Emergency Amendment and the approval date shall be submitted to the Association webmaster for publication on the Association website.

